Intro page

Car Parking Policy: Survey for staff on proposed changes to the Draft Staff Car Parking Policy.

Opening date: Tuesday 9 May 2023 9am  
Closing date: Friday 9 June 2023 530pm

We would like to hear your views on the Draft Car Parking Policy.

Before completing the survey, please look through the report outlining the findings of the review and the draft policy. All staff can take part in the consultation.

https://www.environment.admin.cam.ac.uk/travel/travel-car/

Answers from this survey will be anonymised. We have asked for some personal information to gather data to understand demand for parking permits. These questions are optional but we would appreciate your feedback. There are also some general questions relating to caring responsibilities and long-term health issues, but you can choose whether or not to answer them.

If you have any questions about the car parking policy consultation, please look at our FAQs page here:

If the question isn't here, please email travel@admin.cam.ac.uk.
Thank you for your time.
The Transport Working Group

Proposed changes to access to permits

These questions relate to the proposed changes relating to access to parking permits, and the type and amount of permits that are available. Further information on these changes is in paragraphs 20 to 24 of the Car Parking Policy Review document online here. LINK.

Do you agree with the following statements relating to access to permits?

<table>
<thead>
<tr>
<th>Allow more staff to have permits for fewer days of the week to cater for hybrid working. This would allow more staff to access the car parks. Permits will still be available for five days per week for staff that need them.</th>
<th>Yes</th>
<th>No</th>
<th>No preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Offer more permits for car parks that currently have spare capacity.</td>
<td></td>
<td></td>
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<tr>
<td>Allow non-permit holding staff to book spaces occasionally. 10% of spaces in barriered car parks would be provided for this purpose and staff would book out these spaces using the booking system.</td>
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</tr>
<tr>
<td>Extend eligibility for parking permits to Temporary Employment Service (TES) staff and contractors.</td>
<td></td>
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</tr>
<tr>
<td>Restrict staff from University parking if they have a College parking space within 2 miles. Blue Badge holding staff with College parking will continue to be offered permits in University car parks.</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

Do you agree with the following statements about eligibility for a parking permit based on health conditions? See paragraphs 30 and 31 of the review document for more information.
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
<th>Preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff with long term health conditions will be asked to apply for a Blue Badge to confirm eligibility.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Staff members who have long term health conditions but are not in receipt of a Blue Badge will be required to apply for a permit under the exceptional circumstances category and their application will be assessed by the Car Parking Panel based on the Blue Badge criteria.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Staff with temporary mobility difficulties would need their eligibility to be verified by Departmental Administrators using the parking software.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>

Do you agree with the following statements relating to eligibility for permits? Different eligibility criteria will be used alongside one another to assess who is in most need of a permits. See paragraphs 32 to 41 of the review document for more information.

<table>
<thead>
<tr>
<th>Statement</th>
<th>Yes</th>
<th>No</th>
<th>Preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create a new criterion for staff who need to be at their workplace to complete their role, such as cleaners, technicians and catering staff.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Create a new eligibility criterion for staff with lower earnings. A threshold for this will be looked at in the future if this is supported.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Remove the two-mile exclusion zone so staff members can apply for parking. This will allow staff with mobility difficulties to apply for parking regardless of their home location.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Change the public transport criterion to assess public transport access by journey time using Google maps between home and the main place of work at the time the journey normally takes place.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
<tr>
<td>Restrict permits for staff car sharing to those sharing with another member of University staff on at least half of their working days.</td>
<td>○</td>
<td>○</td>
<td>○</td>
</tr>
</tbody>
</table>
Eligibility for permits for the West Cambridge Park and Cycle facility should be given to staff travelling the furthest using sustainable modes to their final workplace first.

The Draft Car Parking Policy proposes to combine the unsociable hours permit category (defined as "public transport is not available to get me to or from my place of employment before or after my working hours") with the more general category assessing poor public transport access. Further information is in paragraph 35 of the review document.

Do you agree with this?

☐ Yes
☐ No
☐ No Preference

The Draft Car Parking Policy proposes that staff who need to drive into work in order to use their cars for work purposes occasionally should use a space booking system rather than being allocated a permanent permit to park at any time. Further information is in paragraph 32 of the review document.

Do you agree with this?

☐ Yes
☐ No
☐ No Preference

The Draft Car Parking Policy proposes that staff with caring responsibilities for children should only be eligible for a permit until their child reaches year 8 at school (age 12-13)? If the child has additional needs a permit will still be available after this age. Further information is in paragraph 37 of the review...
Do you agree with this?

- Yes
- No, there should be no age restrictions - staff with caring responsibilities for children up to 18 should be eligible for a permit.
- No, there should be no age restrictions - staff with caring responsibilities for children up to 16 should be eligible for a permit.
- No, eligibility should be restricted to younger than 12-13 year olds
- No preference

The Draft Car Parking Policy proposes that exceptional caring responsibilities should be limited to those who need to make trips on at least half of their working days as a result of their responsibilities. Further information is in paragraph 38 of the review document.

Do you agree with this?

- Yes
- No
- No preference

Changes to administration of the policy

These questions relate to the proposed changes to the administration of the policy. Further information on these changes is in paragraphs 25 to 29 and paragraphs 42 of the Car Parking Policy Review document online here. LINK, including information on the evidence which could be provided for verification and the scoring for the points based system.
Do you agree with the following statements?

Permits would be allocated centrally using parking software rather than being allocated by Departments.  

A Car Parking Administration Team would be established to oversee the administration of the policy, comprised of staff from the Estates Division.  

Evidence would be required verify their eligibility for all categories.  

A central appeals process would be in place, managed by the Car Parking Panel, made up of representatives from the Transport Working Group representatives from academics, researchers and professional services staff.  

Permits would be allocated using a points-based system where points would be added up for all criteria the staff member is eligible for and permits would be allocated to staff with the highest number of points.

Do you have any questions or suggestions about the weighting in the point-based system? If so, please provide below

Block 7

Which of the new proposed criteria would you be eligible to apply for parking under? (select as many as you are eligible for)

- ☐ Blue Badge holder
- ☐ Long term mobility difficulties but no blue badge
- ☐ Temporary mobility difficulties (including pregnancy)
- ☐ Staff members needing to be at their workplace to complete their role
○ Staff needing an all sites permit

○ Staff members with no public transport available or public transport journey times above 45 minutes at the times the staff member normally travels to and from work

○ Staff members with child(ren) up to and including year 8 of school, who are required to make trips before, after or at work to care for a dependent for at least half of their working days and cannot travel by alternative means than driving

○ Staff members with other caring responsibilities requiring them to make trips before, after or at work to care for a dependent for at least half of their working days.

○ Staff members prepared to or currently undertaking a formal car sharing arrangement with another staff member for 50% of journeys to work or more

○ Exceptional circumstances

If you have selected the exceptional circumstances criterion, we would be very grateful if you could provide further information about why you need a parking permit. This question is optional.

About you

What is your home postcode? (Please use the following format CB2 0SR)

postcode

Which University site do you work at or closest to?
Botanic Garden/ Sainsbury Laboratory (south of Bateman Street)
Cambridge Biomedical Campus/ Addenbrooke's
Cambridge University Athletics Sports Ground
Cambridge University Press
Centre for Mathematical Sciences
Chemistry/ University Chemical Laboratory (south of Lensfield Road)
Department of Engineering (Trumpington Road)
Douglas House
Downing Site
Entomological Field Station/Centre for Agronomy

Which Department do you work for?

- ADC Theatre
- Academic Division
- Accommodation Service
- Betty and Gordon Moore Library
- Botanic Garden
- C.I.M.R. Administration
- C.I.M.R. Clinical Biochemistry
- C.I.M.R. Clinical Neurosciences
- C.I.M.R. Division of Translational Medicine
- C.I.M.R. Haematology

Have you been allocated a parking permit for the current academic year?

- Yes, I received a permit for the car park I requested.
- Yes, I received a permit for a different car park.
- No, I didn’t apply for one, but I would like one.
- No, I didn’t apply for one and I don’t want one.
- No, I applied, but I wasn’t allocated a permit.

Questions for permit holders

Which category do you receive a permit under?

- person who is a Blue Badge Holder;
- person with other medical or physical conditions which necessitate that they should park in close proximity to their place of work;

- family commitments - a need to attend to dependent family members during the day (e.g. taking/collecting children to/from nursery or school, visiting elderly or hospitalised family members) in areas not immediately accessible by public transport;

- unsocial hours of work - a requirement to work unsocial hours on a regular and frequent basis, finishing and/or starting at a time when public transport provision does not provide a viable alternative;

- persons having a requirement to use a car for work purposes on a regular basis during the working day as an essential part of their duties;

- persons who are prepared to undertake a formal car sharing arrangement;

- inadequate public transport - applicable to staff who reside beyond a distance where they could reasonably be expected to walk or cycle to work, in areas beyond reasonable reach of public transport. [Staff applying on this basis should note why they need to drive into Cambridge rather than use the Park and Ride.]

- staff who are willing and able to park their vehicle at the University secure park and cycle facility and cycle, walk or take the University shuttle bus service to their place of work (only those staff working on Central Sites are eligible).

How many years have you been allocated a parking permit for?

- Which car park is your permit for?

Would it be possible for you to give up your parking permit if you had access to the University car parks for limited occasional use? This question is optional and will not affect your future car parking permit allocation, but we would like to find out the level of demand for this from current permit holders.

- Yes
- Maybe
- No
Question for non permit holders

Would it be useful to you to have access to University car parks for limited occasional use? This question is optional and will not affect your future car parking permit allocation, but we would like to find out the level of demand for this from current non-permit holders.

- Yes
- Maybe
- No
- Prefer not to say

EIA Check

The questions below are optional, but your answers would be greatly appreciated for our monitoring purposes. The data provided within this survey will only be used in anonymised reports.

Please can tell us your CRSID?

This data will be used to obtain your full time equivalent salary spine point anonymously. When the survey is completed the data set will be passed to HR who will convert CRSID data into salary spine points and return it without any identifying data. We are asking for this information to allow us to test evaluate the equality impact of the proposals.

How do you describe your gender identity?

- Male
Female
Non-binary / third gender
Prefer not to say
Other

How would you describe your ethnicity? Please select the one box that you feel most closely represents your ethnicity.

White British
Other white background
Black British
Other black background
Asian British
Other Asian background
Mixed - white and black
Mixed - white and Asian
Any other mixed background
Chinese
Other ethnic background
Prefer not to say

Which age category do you fit into?

Under 25
25 - 34
35 - 44
45 - 54
55 - 64
65 and over
Prefer not to say
Do you have an impairment, health condition or learning difference that has a substantial or long-term impact on your ability to carry out day to day activities? (Select all that apply)

☐ Blind or have a visual impairment uncorrected by glasses
☐ Deaf or have a hearing impairment
☐ Development condition that you have had since childhood which affects motor, cognitive, social and emotional skills, and speech and language
☐ Learning difference such as dyslexia, dyspraxia or AD(H)D
☐ Long-term illness or health condition such as cancer, HIV, diabetes, chronic heart disease or epilepsy
☐ Mental health condition, challenge or disorder, such as depression, schizophrenia or anxiety
☐ Physical impairment, mobility or dexterity issues, which might require you to use a wheelchair or crutches
☐ Social/communication conditions such as a speech and language impairment or an autistic spectrum condition
☐ No known impairment, health condition or learning difference
☐ Prefer not to say
☐ An impairment, health condition or learning difference not listed above

Do you have caring responsibilities? Select all that apply

☐ Yes, for pre-school age children
☐ Yes, for primary school age children
☐ Yes, for secondary school age children
☐ Yes, for dependant adults
☐ No

Block 8
Thank you for your time completing the survey. If you have any additional feedback, please provide below.

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