

Biodiversity Engagement Intern

The Living Lab is looking for a student/recent graduate who is interested in ecology, and communications and engagement, and wants to gain greater understanding of how engaging with biodiversity can be promoted to staff and students at the University of Cambridge.

This role will help us to provide more support to departments and teams within the University who are interested in biodiversity. It will also enable us to monitor outreach and effects of different engagement interventions.

Activities may involve liaising with partner organisations within Cambridge to develop resources and materials for running biodiversity engagement activities for both staff and students. The specific activities of the intern will build on work currently being undertaken, so the exact activities cannot yet be defined. Tasks may involve website development, meetings and consultations with staff, production of resources and materials to enhance engagement, investigation of skills development opportunities for staff and students, amongst other things. The intern will be required to produce a high quality report to go alongside the work undertaken over the 8 week period.

Short term opportunity (up to 12 months)

Full-time

Open to students/graduates from any subject

Person specification:

- This position is not degree specific, but applicants must have a knowledge of environmental issues as well as a passion for the subject.
- Knowledge of ecology and/or experience of working in biodiversity engagement would be desirable
- Good interpersonal skills; confident in meeting and working with people from a range of backgrounds and disciplines.
- Ability to communicate complex concepts in user friendly way which is appropriate to the target audience.
- Good analytical skills; able to collate, understand and draw conclusions from quantitative and qualitative information.
- Well-developed organisational skills and the ability to establish and manage projects.
- Ability to prioritise own workload as not continuously supervised.
- Competent in standard software packages e.g. Word, Excel, Powerpoint.
- Knowledge of the University of Cambridge would be an advantage.
- Experience of communications and/or marketing would be desirable.
- Experience of stakeholder consultation would be desirable.
- All applicants must be undergraduate students who are current or recent students (graduated within the last year).
- All applicants are legally required to demonstrate the right to work/permission to work in the UK.

Salary: £8.15/hour

Start date: Between mid-June and early August 2018 (dependent upon the schedule of the successful applicant)

Location: Estate Management, Greenwich House, Madingley Road, Cambridge

Further details:

For any queries about this position, please email living.laboratory@admin.cam.ac.uk.

For more information about environmental sustainability at the University and the work of the Environment and Energy section, please visit: www.environment.admin.cam.ac.uk.

Method of application:

Please send your CV (max 2 pages) and a cover letter (max 1 page) detailing why you would like the internship and why you would be suitable for the role to: living.laboratory@admin.cam.ac.uk.

Closing date: midnight 23 April 2019

Shortlisted applicants will be invited to interview; interviews will be held on Wednesday 8 May.