

greateranglia

Great Northern

2019

# Commuter Brief

## 10% season ticket discount



Produced for members of  
Travel for Cambridgeshire

travel   
CAMBRIDGESHIRE

## Rail Ticket Commuter Brief

Travel for Cambridgeshire (TfC) in partnership with Great Northern and Greater Anglia train operators, offers members of the TfC network a special discounted rate on season tickets purchased for travel to work.

The season ticket discount is 10% and available for train travel on the routes outlined on pages 4 & 5.

### Discount scheme information

Discounted season tickets are available for travel on Great Northern and Greater Anglia routes to:

- Cambridge, Ely, St Neots, Huntingdon and Waterbeach stations, starting from London King's Cross, Finsbury Park and all stations north of Potters Bar and Hertford North.
- Anywhere on Greater Anglia Services to Ely, Whittlesford Parkway, Great Chesterford and Cambridge.

The duration of the season ticket can be from one calendar month up to one year. Odd period season tickets may also be purchased if required, for example 3 months and 10 days.

### Verifying eligibility

A special discount rate of 10% will be applied to all season tickets purchased for train travel using the following method:

- Direct from the ticket office at Cambridge Main or Ely station, with accompanying rail discount form (blank copies are not available from the station) and proof of employment. Please note tickets can only be purchased from the above two stations.

Documents that may be used to verify employment include:

- A most recent pay-slip
- An offer of employment letter
- A company letter confirming employment status (stamped or dated within the last 3 months).

The employer name will be validated at the time of purchase against a list provided by TfC to both Greater Anglia and Great Northern. A list of eligible companies is also available on the TfC website.

### Purchasing tickets

The ticket office will also require the following information:

- Start date of ticket
- Duration of ticket
- Origin and destination stations
- Photocard ID number (if held, otherwise a new one will issued with your first ticket – passport sized photo will be required)
- Payment (cash or by credit or debit card – personal cheques not accepted)

If purchasing a season ticket for the first time, you will be issued with a Photocard ID which also contains a unique number that you can then use for renewals.

If renewing a season ticket, please note that this can only be done from 5 days in advance of the expiry date.

## Additional Ticketing Information

### Annual Season Ticket

Over the course of a year annual season tickets are approximately 15% cheaper than monthly tickets, 20% cheaper than weekly tickets and substantially cheaper than pay as you go. Add the Travel for Cambridgeshire 10% season ticket discount and a saving of 25-30% could be made on the cost of commuting to work.

### Gold Card

If you buy an Annual Season ticket, you may also qualify for an Annual Gold Card which offer discounts on leisure rail travel.

Your Gold Card acts as a Rail Card giving discounts on other rail journeys for yourself and others after 09.30 Monday - Friday and all day at weekends and on Bank Holidays. These include:

- 1/3 off Standard and First Class single and return tickets on participating train company services within the Gold Card area.
- Up to three additional adults aged 16 or over travelling with you each get 1/3 off as well.
- Up to four children aged between 5 and 15 pay just 40% of the child fare.
- 1/3 off a London Zones 1-6 Off-Peak Day Travel Card.
- 1/3 off Oyster Off-Peak Pay as you go single fares and Oyster Off-Peak daily price caps on National Rail, London Underground and Docklands Light Railway services in Greater London (apply at a London Underground station for the Gold Card discount to be applied to your Oyster card). This discount applies to the Gold Card holder only.
- As of 1 April 2015, it is possible to access the benefits of the Gold Card Scheme which provides benefits such as 1/3 off additional tickets for other adults and children travelling with you off-peak and at weekends.

For more information on the Annual Gold Card, please visit: [www.greateranglia.co.uk/tickets-fares/season-tickets/annual-gold-card](http://www.greateranglia.co.uk/tickets-fares/season-tickets/annual-gold-card)

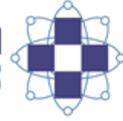
### Carnet Ticket

Carnet tickets are a flexible way of travelling for those who regularly work from home or travel to London Liverpool Street for work on a regular basis. Carnet tickets can be purchased in advance and used as you need them, offering great flexibility

Carnet tickets are sold in quantities of ten which are priced at the cost of nine tickets. Additionally, they are also priced at 10% below half of the Anytime Return fare and are valid for three months.

Carnet tickets are available to purchase between most Greater Anglia stations and London Liverpool Street, in either direction. The Carnet tickets can only be used in the direction shown on the ticket, so you will need to buy a separate book of tickets to travel in the other direction.

**Please note the TfC 10% discount is not available on Carnet tickets.**



## Application for Season Ticket Rail Discount

To be eligible for the 10% discount on monthly or annual season tickets, your employer must be a member of the **Travel for Cambridgeshire** or **Travel Plan Plus** network.

To claim the discount please ensure full completion of this form and provide **proof of employment\***. Documents that can be used to verify employment include:

- A most recent pay-slip
- An offer of employment letter (dated within the last 3 months)
- A company letter confirming your employment stamped (dated within the last 3 months)

Please present this form and relevant documents at **CAMBRIDGE MAIN** or **ELY** ticket office every time you purchase a ticket. It is the responsibility of the claimant to print this form, blank copies are not provided at the station.

### PERSONAL DETAILS

**Name:**

**Address:**

**Contact Number:**

**Photo card Number:**  **Signature:**



### EMPLOYMENT DETAILS

**Company Name:**

**Company Address:**

### JOURNEY DETAILS

**From:**

**To:**

**Start Date:**

**Validity:**

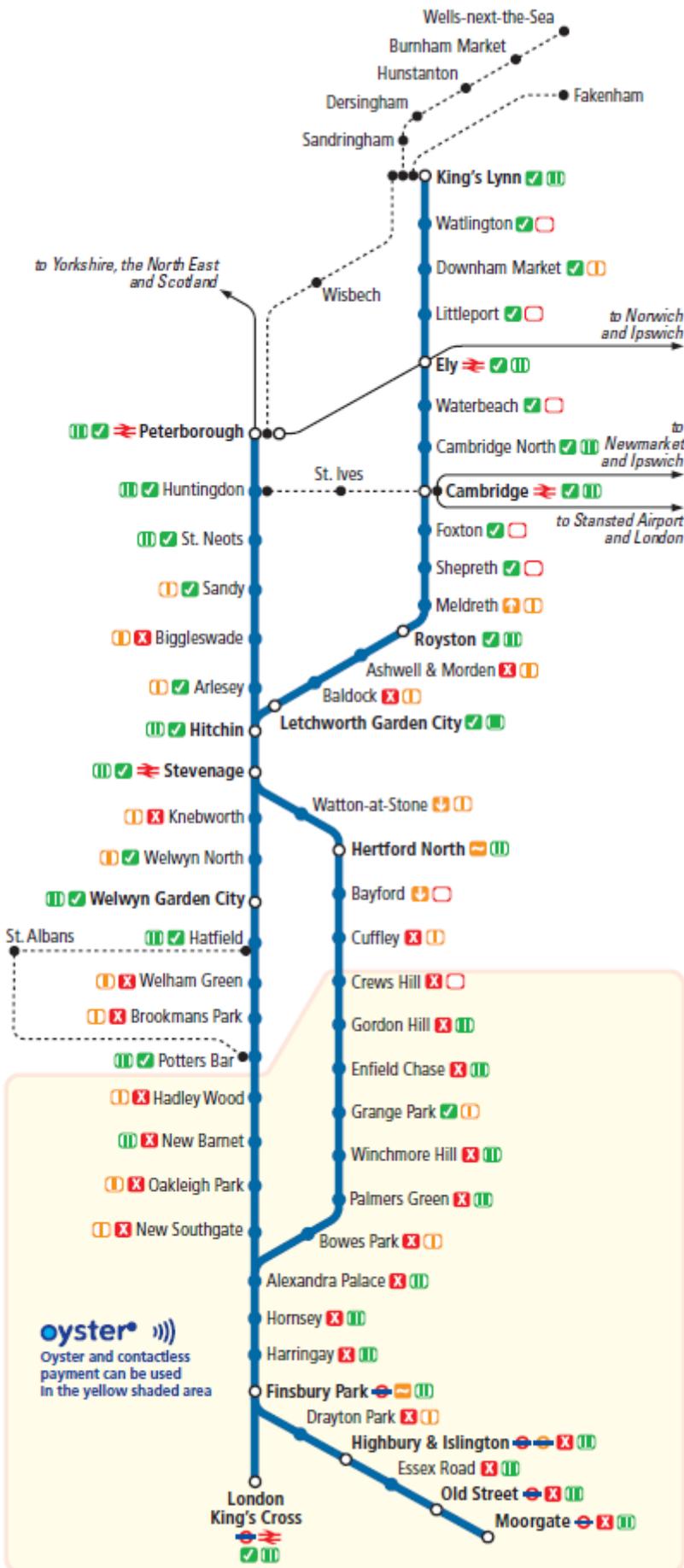
**(Validity can be any length, from one month to one year)**

\*Ticket Office staff reserve the right to decline individuals at their discretion, should they not provide the correct documents associated with an application or suspect fraudulent activity. Abusive and aggressive behaviour towards station staff will not be tolerated. Violation of this may result in individuals being excluded from the scheme and future discounts being suspended.

We collect and use information about you so that we can provide you with our services. Full details about how we use this data and the rights you have around this can be found in our privacy notice at [www.cambridgeshire.gov.uk/privacy](http://www.cambridgeshire.gov.uk/privacy). If you have any queries, please contact the Data Protection Officer at [data.protection@cambridgeshire.gov.uk](mailto:data.protection@cambridgeshire.gov.uk). The national regulator for Data Protection is the Information Commissioner's Office: <https://ico.org.uk/>.



# Great Northern Services and Facilities



## SERVICES AND FACILITIES

This is a general guide to the basic daily services. Not all trains stop at all stations on each coloured line, so please check the timetable. Routes are shown in different colours to help identify the general pattern.

### Great Northern

Other train operators may provide additional services along some of our routes.

- Other train operators' routes
- Bus links
- Principal stations
- Interchange with London Underground
- Interchange with London Overground
- Interchange with other operators' train services

## ACCESSIBILITY

- Step-Free access between the street and all platforms
- Some step-free access between the street and platforms
- Step-free access is available in the direction of the arrow
- No step-free access between the street and platforms

### Notes:

Platform access points may vary and there may not be step-free access to or between all station areas or facilities. Access routes may be unsuitable for unassisted wheelchair users owing to the gradient of ramps or other reasons.

We want to be able to offer you the best possible assistance, so we ask you to contact us in advance of your journey if possible. We will always try to offer the best possible service. However, the shorter notice we receive, the less time we have to make arrangements and there may be a delay in you receiving assistance.

Thameslink and Great Northern Assisted Travel 0800 058 2844  
For most up-to-date station facilities see [www.nationalrail.co.uk](http://www.nationalrail.co.uk)

## STAFF AVAILABILITY

- On-train or station staff available at all times
- On-train or station staff available at certain times only
- No on-train or station staff available

**oyster**

Oyster and contactless payment can be used in the yellow shaded area

Train discount poster

To promote the 10% discount to staff, Travel for Cambridgeshire has created a poster to display around the workplace to raise awareness. The poster can be personalised with a workplace contact, so staff can obtain the correct forms to ensure a smooth process when claiming the discount.



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travel4  
CAMBRIDGESHIRE

# 10% discount on rail travel\*



**Emma saves £336\*\***

Contact [redacted] to claim your season ticket discount:  
**enteremailaddresshere@cambridgeshire.co.uk**

\*10% discount applies on the purchase of monthly and annual season tickets only.  
\*\*£336 is the 10% saving on an annual season ticket travelling from Peterborough to Cambridge.

## Ways to promote rail travel to staff

### Host a sustainable travel event

Travel for Cambridgeshire in partnership with Greater Anglia, are willing to work with businesses to coordinate an employee engagement event for staff to better understand their train travel options and to promote the 10% rail discount. The fun event will be an opportunity to break down some of the barriers stopping employees travelling on public transport. To actively engage with staff we can tailor an event to meet your workplace needs and provide interactive tools and offer taster tickets as a prize draw.

### Season ticket loans

We have already mentioned the cost savings employees can make by purchasing an annual season ticket compared to weekly or monthly tickets (approx. 12 months travel for the cost of 10 months). Many Cambridge employers offer interest-free, or low-interest, season ticket loans to staff. These loans enable employees to make a greater saving on their commute to work.

### Sustainable travel fund

A number of Cambridge employers have started introducing a workplace parking charge for staff. The parking costs not only makes driving to work a less attractive option for employees, it also generates revenue to build a Sustainable Travel Fund. The Sustainable Travel Fund can then be used to encourage alternative transport modes such as train travel, by subsidising additional season ticket discounts e.g. 15%.

If you wish to discuss hosting an event or if you want to find out about other creative ways to market the 10% season ticket discount, please get in touch. Alternatively, if you want further information on offering season ticket loans or how to develop a Sustainable Travel Fund, we'd love to talk with you.

### Contact us:



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